

**VILLAGE OF HUNTLEY
VIRTUAL VILLAGE BOARD
June 11, 2020
MEETING MINUTES**

CALL TO ORDER:

A virtual meeting of the Village Board of the Village of Huntley was called to order on Thursday, June 11, 2020 at 7:00 p.m. Call in number: 847-748-0565 PIN: 02520.

Members of the Village Board attended remotely via teleconference. The public was invited to attend the meeting by teleconference or by attending in-person at the Village of Huntley Municipal Complex.

Written comments directed to the Village Board were to be submitted by email sent to Huntley@Huntley.il.us and were to include name and address and the topics or agenda items to comment. Email comments were to be received by 5:00 p.m. on June 11th to be read during the meeting. The meeting was audio recorded and posted on the Village's website.

ATTENDANCE:

PRESENT: Mayor Charles Sass

PRESENT VIA TELEPHONE: Trustees: Ronda Goldman, Tim Hoeft, Niko Kanakaris, Harry Leopold, John Piwko, and JR Westberg.

ABSENT: None

IN ATTENDANCE: Interim Village Manager Lisa Armour and Director of Finance Cathy Haley.

IN ATTENDANCE VIA TELEPHONE: Management Assistant Barbara Read, Director of Development Services Charles Nordman, Chief Robert Porter, Director of Public Works and Engineering Tim Farrell, and Village Attorney John Cowlin.

Mayor Sass read the following into the record:

Thank you for joining us for the June 11th virtual Village of Huntley Board meeting. Pursuant to Governor Pritzker's Executive Order No. 2020-07 (COVID-19 Executive Order No. 5), Governor Pritzker has suspended certain rules of the Open Meetings Act – specifically the Executive Order permits remote public meetings. In light of the current COVID-19 public health emergency and the prohibition of public gathering of 10 or more, the Village Board has chosen to conduct the board meeting remotely.

All public comments received prior to 5:00 p.m. today will be read into the record under Public Comments.

All other members of the public are now asked to mute your phones. Village Trustees, please do not mute your phones.

PLEDGE OF ALLEGIANCE: Mayor Sass led the Pledge of Allegiance.

APPROVING TEMPORARY RULES CONCERNING PUBLIC COMMENT,
06.11.20 VB Meeting

PARTICIPATION, AND SOCIAL DISTANCING AT PUBLIC MEETINGS.

Mayor Sass reported that on March 9, 2020, Illinois Governor J.B. Pritzker issued a statewide disaster declaration in response to the outbreak of Coronavirus Disease 2019 (COVID-19). Efforts are ongoing statewide and in the Village of Huntley to slow and stop the spread of COVID-19 and protect public health and safety. Such efforts include, among other things, prohibiting gatherings of more than ten people except for essential activities and operations and requiring social distancing precautions.

In furtherance of these efforts, the Village is temporarily conducting all meetings of the Village's boards, commissions, and other public bodies (collectively, "*Public Bodies*") virtually via teleconference, which will allow for remote attendance by the members of the Public Body, Village staff and representatives, and members of the public. To facilitate effective public participation in virtual meetings, the Village has established these Temporary Rules Concerning Public Comment, Participation, and Social Distancing at Village Public Meetings ("*Temporary Rules*"). These Temporary Rules will be in effect for a temporary duration as set forth below. The Temporary Rules are intended to ensure the continuation of essential Village business and functions, including the right of members of the public to attend public meetings and address Village public bodies and officials, while complying with directives of the Governor and State and local health officials to mitigate the COVID-19 outbreak.

These Temporary Rules shall apply to all Public Bodies of the Village during the term of the statewide and local disaster declarations relating to the COVID-19 outbreak (including any renewal or extension of the March 9, 2020 statewide disaster declaration) or any similar regional or local emergency or disaster declaration relating to COVID-19 that affects the Village. However, if a Public Body of the Village adopts a more specific temporary protocol or procedure relating to the COVID-19 outbreak, then the more specific protocol or procedure shall govern and control.

A. Temporary Rules for Submission of Written Comments to Public Bodies:

1. Any person may submit written comments to Village Public Bodies via email sent to Huntley@huntley.il.us. The email should identify its author by name and specify the particular Public Body to which the comment is directed (*e.g.* Village Board, Plan Commission, Zoning Board of Appeals, etc.).
2. Written comments may relate to one or more specific items on a Public Body's meeting agenda or other matters of public interest or concern.
3. The agenda for each virtual meeting will include a time for "Public Comment." All email comments that are received at least two hours before the commencement of the meeting, will be acknowledged by the Mayor or Chairperson ("*Presiding Officer*") and read aloud during the time for Public Comment.
4. All comments received by email will be appended to the minutes of the meeting to which the comments relate.

B. Temporary Rules for Virtual Attendance at Meetings of Public Bodies:

1. During the term of these Temporary Rules, members of Public Bodies and Village staff and representatives may attend meetings remotely by teleconference or other virtual means. Unless otherwise specified on the agenda for a meeting, members of the Public Body will not physically convene at Village Hall or any other location identified by the Village. Notwithstanding the foregoing, members of a Public Body (but not necessarily a majority of the Public Body) may gather at Village Hall if such gathering is determined to be safe and feasible, as may be more fully described on the agenda for any such meeting.
2. Members of the public may also attend any virtual meeting remotely by telephone. The agenda for each virtual meeting will specify the conference call number and any other

necessary call-in or access information to be used by the public for remote attendance. Unless otherwise specified on a meeting agenda, the Village Hall will not be open to the public during any virtual meeting.

3. Except in the context of a formal public hearing conducted by a Public Body, members of the public who attend a virtual meeting of a Public Body will not be permitted to make oral comments or speak during the course of the meeting. Oral participation will be limited to the members of the Public Body, Village staff, and other Village representatives. Members of the public may address the members of the Public Body by submitting written comments in accordance with Section A of these Temporary Rules.
4. In order to minimize disruptions or distractions, the Presiding Officer may mute members of the public during the virtual meeting.
5. If any virtual meeting is convened using an electronic meeting platform on which “chat,” instant messaging, or similar functions may be available, the use of such functions shall be prohibited during the meeting. Any chats or similar communications sent during the course of a meeting in violation of these Temporary Rules shall be disregarded by the Presiding Officer and members of the Public Body and shall not be acknowledged, preserved, or considered part of the record of the meeting.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve the Temporary Rules Concerning Public Comment, Participation, and Social Distancing at Public Meetings.

MOTION: Trustee Piwko

SECOND: Trustee Hoeft

AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg

NAYS: None

ABSENT: None

The motion carried: 6-0-0

SPECIAL PRESENTATION:

Mayor Sass read the following Proclamation:

Proclamation Recognizing Pride Month 2020

WHEREAS, the month of June has been designated Pride Month to commemorate the June 1969 Stonewall Riots, generally recognized as the catalyst of the LGBTQIA+ Rights Movement; and,

WHEREAS, the Village of Huntley supports the rights of every citizen to experience equality and freedom from discrimination; and

WHEREAS, this nation was founded on the principle that every individual has infinite dignity and worth, and the Village of Huntley calls upon the people of this municipality to embrace this principle and work to eliminate prejudice everywhere it exists; and

WHEREAS, all people regardless of age, gender identity, race, color, religion, marital status, national origin, sexual orientation, identity, or physical challenges have the right to be treated on the basis of their intrinsic value as human beings.

NOW, THEREFORE, I, Charles H. Sass, Mayor of the Village of Huntley, do proclaim June 2020, as Pride Month in support of the LGBTQ community.

PUBLIC COMMENTS: None.

ITEMS FOR DISCUSSION AND CONSIDERATION:

- a) Consideration – Approval of the June 11, 2020 Bill List in the amount of \$105,326.80

Mayor Sass reported that \$20,538.64(or 19.5%) of the total bill list is attributable to the payment to Patrick Engineering Inc. for Engineering Services for Phase I of the Kreutzer Road Realignment Project (12,068.14) and to superior Road Striping Inc. for the Thermoplastic Pavement Marking Program (\$8,470.50).

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve the June 11, 2020 Bill List in the amount of \$105,326.80.

MOTION: Trustee Westberg

SECOND: Trustee Goldman

AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg

NAYS: None

ABSENT: None

The motion carried: 6-0-0

- b) Consideration – An Ordinance Approving a Modification to the Conditions of Approval for Ordinance (O) 2020-02.10 which Approved a Special Use Permit for the Outside Storage of Vehicles for Country Delight Inc., 11713 Mill Street

Director of Development Services Charles Nordman reported that on February 27, 2020, the Village Board approved Ordinance (O)2020-02.10 which approved a special use permit for the outside storage of vehicles for Country Delight Inc. at 11703 Mill Street. The ordinance included twenty-five (25) conditions of approval, several of which provided deadlines for certain actions to occur.

The earliest of the deadlines was June 1, 2020; however, the petitioner has requested an extension because he has not yet completed the purchase of the property. He expects the closing to take place within the next few weeks and has requested that the June 1 deadline for conditions #17 and #18 be extended to July 15, 2020. Condition #17 required that a detailed plan and estimate of probable cost be provided for the restoration of the unfinished truck parking lot at the Dean Foods transportation facility on the north side of Mill Street by no later than June 1, 2020. Subsequently, condition #18 required that a cash bond or irrevocable Letter of Credit in the amount of 120% of the estimated cost for restoring the unfinished truck parking lot improvements at the Dean Foods transportation facility be provided to the Village within 10 business days of the Village approving the estimate of probable cost as required by condition #17.

The petitioner expects that he will be able to comply with the remainder of the dates as set forth in the conditions. The following is a timeline of the deadlines as required by Ordinance (O)2020-02.10:

To be completed within 30 days of the becoming the legal owner of the property:

Condition #20: The Dean Foods signage on the building on the north side of Mill Street shall be removed within thirty (30) days after obtaining ownership.

Condition #21: A landscape maintenance plan shall be provided to the Village for the upkeep of the

landscaping on the north property within thirty (30) days of becoming the legal owner of the property. The maintenance plan shall include specific details for maintaining the berm along the east lot line, including repairing erosion, annual mulching, and the replacement of evergreen trees determined by the Village to be in poor condition.

To be completed by June 1, 2020 (*Country Delight is requesting to extend the deadline to July 15, 2020 for the following conditions*):

Condition #17: A detailed plan and estimate of probable cost shall be provided for the restoration of the unfinished truck parking lot at the Dean Foods transportation facility on the north side of Mill Street. The plan and estimate of probable cost shall be provided to Village staff for review and approval by no later than June 1, 2020.

Condition #18: A cash bond or irrevocable Letter of Credit in the amount of 120% of the estimated cost for restoring the unfinished truck parking lot improvements at the Dean Foods transportation facility shall be provided to the Village within 10 business days of the Village approving the estimate of probable cost (This relates to Condition #17).

To be completed by July 31, 2020:

Condition #22: The metal building located at the north end of the Dean Foods transportation facility property, north of Mill Street, shall be removed no later than July 31, 2020.

To be completed by August 31, 2020:

Condition #3: The landscaping, fencing, and resurfacing of the truck storage lot/parking areas for Country Delight's fleet of vehicles and employee parking shall be completed no later than August 31, 2020.

Condition #4: Country Delight shall be issued a temporary certificate of occupancy until such time that the required landscaping, fencing and resurfacing of the truck storage lot/parking areas for Country Delight's fleet of vehicles and employee parking are complete. The temporary certificate of occupancy shall expire on August 31, 2020.

Condition #5: Failure to complete the required landscaping, fencing, and resurfacing of the truck storage lot/parking areas for Country Delight's fleet of vehicles and employee parking by August 31, 2020 shall be a violation of the Special Use Permit conditions and shall constitute grounds for revocation of the Special Use Permit.

Condition #24: Failure to remove all vehicles from the north Transportation building site by August 31, 2020 shall be considered a violation of the Special Use Permit conditions and shall constitute grounds for revocation of the Special Use Permit.

To be completed by September 30, 2020:

Condition #19: The restoration of the unfinished truck parking lot improvements at the Dean Foods transportation facility on the north side of Mill Street shall be completed by no later than September 30, 2020.

Director Nordman reported that Attorney Scott Richmond was on the phone to answer questions.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Piwko stated that he hopes that they don't keep coming back for extensions.

There were no other comments or questions.

A MOTION was made to approve an Ordinance Approving a Modification to the Conditions of Approval for Ordinance (O)2020-02.10 Approving a Special Use Permit for the Outside Storage of Vehicles for Country Delight Inc., 11713 Mill Street.

MOTION: Trustee Piwko

SECOND: Trustee Leopold

AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg

NAYS: None

ABSENT: None

The motion carried: 6-0-0

- c) Concept Review – Proposed Reuse and Improvements to the Former Huntley Car Wash, 10390 Vine Street

Director of Development Services Charles Nordman reported that the petitioner, Peter Spyrtos, is proposing to purchase the former Huntley Car Wash located at 10390 Vine Street and reopen it as Premier Car Wash. Mr. Spyrtos also owns Premier Car Wash in Sycamore. He proposes to update the equipment to include three (3) touchless automatic car wash bays in addition to repaving the parking lot, power washing the building, and covering the red cinder block with his prototypical blue signage board (see exhibit of Sycamore signage). The north vacuum station will be replaced with a new pay station and the southern vacuum station will remain as existing. All lighting on the site will be replaced with modern LED fixtures.

The petitioner also proposes to plant six (6) bushes along Vine Street and six (6) bushes along the north lot line, although the species of the bushes has not been identified for concept review.

Staff Analysis

The property is zoned “B-3” Shopping Center Business and was resubdivided in 2019. At the time of resubdivision, relief was granted for the size of the lot and for the former car wash structure to remain on the lot. The building is setback ±37 feet from the Route 47 right-of-way and relief was granted to allow the former car wash structure to encroach into the 50 foot required front yard setback.

As noted at the time of resubdivision, the “B-3” Shopping Center Business district requires a special use permit for a car wash and the reuse of the former car wash will require the approval of a special use permit. Any previous approvals for the car wash are no longer valid due to it being closed for longer than six (6) months.

Required Approvals

The project will require the following review and approvals from the Plan Commission and Village Board:

06.11.20 VB Meeting

- i. Special Use Permit for Car Wash
- ii. Site Plan Review, including any necessary relief.

Courtesy Review

The petitioner has requested the Village Board to conceptually review the proposed plans. The Village Board is not required to provide a formal position statement on the proposal, and the petitioner shall not be required to comply with any position statements which are offered. The concept review shall provide the petitioner with initial comments and concerns that should be considered as they proceed in the formal review process. The Village Board and its individual members are not bound by any comments made during the discussion and the petitioner acknowledges that it cannot claim in the future any reliance whatsoever on those comments.

Strategic Plan Priority

The 2016-2020 Strategic Plan identifies “*Promote New Business Development, Retention, and Expansion*” as a Strategic Priority, “*Attract and Retain Businesses to Enhance Tax Base and Create New Jobs*” as a goal.

Director Nordman reported that the petitioner Peter Spyratos was on the phone to answer questions.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Piwko asked if Mr. Spyratos was purchasing only the car wash site or the entire property. Mr. Spyratos stated that he was purchasing the entire property which includes the site to the north of the car wash but had no plans for the north property. Trustee Piwko stated that reviewing the exhibits included in the packet, that he would like bushes taller than 4 feet on the north end of the property; Mr. Spyratos stated that it would be no problem.

Trustee Kanakaris stated that he liked everything proposed including the signage but asked if the building might also be painted. Mr. Spyratos stated that they will be power washing and tuck pointing the building but did not have plans to paint the building as he feels the new signboard will improve the look of the building. Trustee Kanakaris stated that he does not want the building to look run down. Trustee Kanakaris asked if the car wash will be open 24 hours per day; Mr. Spyratos stated that it would be open 24 hours.

Trustee Leopold asked about the stacking of vehicles; Mr. Spyratos reported that vehicles will enter on the north side which will allow between 10-12 vehicles per lane to stack. Trustee Leopold asked if the vehicles are hand dried; Mr. Spyratos stated that the vehicles are dried only by the machine in the car wash.

There were no additional comments or questions.

This agenda item was only to review the proposed conceptual plan and provide any questions, comments, or concerns for the petitioner to consider as they proceed in the formal review process.

- d) Consideration - Approval of Payout Request No. 1 to Schroeder Asphalt Services, Inc. for the 2020 Street Improvement Program in the amount of \$211,529.52

Director of Public Works and Engineering Timothy Farrell reported that on February 27, 2020, the Village Board approved a resolution appropriating \$1,200,000.00 in Motor Fuel Tax Funds for 06.11.20 VB Meeting

Maintenance of Streets and Highways for the 2020 Street Improvement Program and a Resolution Authorizing a Bid Award and Construction Contract to Schroeder Asphalt Services, Inc. in the amount of \$1,375,018.81 for the resurfacing of Northbridge Subdivision for a total length of approximately 3.0 centerline miles.

Schroeder Asphalt Services, Inc. has submitted the first payout request for the 2020 Street Improvement Program. The Village’s project engineer, CBBEL, has reviewed the request and all is in order for consideration of the payout request No. 1.

Staff Analysis

Pay Request	Total Completed Work	Retention	Previous Payments	Amount Requested
#1	\$235,032.80	\$23,503.28 (10%)	\$0.00	\$211,529.52

Financial Impact

The FY20 Budget includes funding for the 2020 program in the amount of \$475,000.00 for engineering and partial construction costs from the Streets Improvements and Roads & Bridges Fund, 420-00-00-8001 and \$1,200,000.00 for construction costs from the MFT Fund, 460-00-00-8001. The full amount of the MFT appropriation will be used for construction. Any unexpended budget funds will remain in the Streets Improvements and Roads & Bridges Fund.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve Payout Request No. 1 to Schroeder Asphalt Services, Inc. in the amount of \$211,529.52 for the work completed under the 2020 Street Improvement Program.

MOTION: Trustee Leopold

SECOND: Trustee Goldman

AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg

NAYS: None

ABSENT: None

The motion carried: 6-0-0

- e) Consideration – An Ordinance Authorizing the Issuance of, and Providing Financing Guidelines for Bernardi Securities, Inc., in Connection with, the Issuance of Not to Exceed \$7,200,000 of General Obligation Bonds of the Village to Refund Outstanding Debt and Finance Capital Improvements (Refinancing Maximum Existing Debt of \$5,600,000 and Issuing Maximum New Debt of \$1,600,000)

Director of Finance Cathy Haley reported that on May 14, 2020 the Village Board directed staff to proceed with the process to issue General Obligation Bonds for the refunding of two outstanding Debt Certificates from 2015 and 2017 and to issue new debt to finance approximately \$1,500,000 to assist in the funding of the work in the TIF for the Catty Site Stormwater Management Improvements. The 2015 Downtown TIF Debt Certificates have an outstanding principal balance of \$2,733,768, and the 2017 Debt Certificates issued for the East and West Wastewater Treatment Facilities have an outstanding principal balance of \$2,541,896.

To give direction and guidance to the Underwriter (Bernardi Securities, Inc.) in the refunding and new

bond financing process, the attached bond parameters ordinance establishes the conditions under which the authorized Village officials can refund the existing debt certificates and provide bond financing for work in the TIF for the Catty Site Stormwater Management Improvements.

Staff Analysis

With municipal bond yields at historic lows, approving the parameters ordinance will allow the Underwriter flexibility to sell the bonds at a time when market conditions are most favourable to the Village. The bonds shall be issued and sold only within the terms and parameters as outlined in the bond ordinance as attached. The authority to sell the bonds pursuant to the bond ordinance expires on December 11, 2020.

Financial Impact

The parameters bond ordinance provides certain guidelines for the financing. The items for which these parameters would be relevant include, but are not limited to, the following:

	Refunding DC	New Project Financing	Total	
Maximum par amount	\$5,600,000	\$1,600,000	\$7,200,000	
Maximum annual principal			\$525,000	
Maximum annual debt service (principal and interest)			\$650,000	
Maximum interest rate			5.00%	
Max Maturity			December 1, 2037	
Officials acting as Village delegates	Village President, Village Manager and Finance Director, acting together			

Legal Analysis

The ordinance was prepared by the Village’s bond counsel, Chapman and Cutler LLP.

Director Haley reported that Bob Vail was on the phone to answer questions.

Mr. Vail reviewed the timeline and the debt structure which was included in the packet.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve an Ordinance Authorizing the Issuance of, and Providing Financing Guidelines for Bernardi Securities, Inc., in Connection with, the Issuance of Not to Exceed \$7,200,000 of General Obligation Bonds of the Village to Refund Outstanding Debt and Finance Capital Improvements (Refinancing Maximum Existing Debt of \$5,600,000 and Issuing Maximum New Debt of \$1,600,000).

MOTION: Trustee Goldman

SECOND: Trustee Piwko

AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg

NAYS: None

ABSENT: None

The motion carried: 6-0-0

- f) Transmittal - Comprehensive Annual Financial Report (CAFR) for the Fiscal Year End December 31, 2019

Director of Finance Cathy Haley reported that Mr. Fred Lantz was on the phone to answer questions.

Mr. Lantz asked the Village Board if they had any questions regarding his video presentation that they received before the meeting (and is posted on the Village website) which included the following: The Comprehensive Annual Financial Report, CAFR, for the fiscal year end December 31, 2019, is transmitted to the Village President and Board of Trustees.

The narrative below identifies the components included in the audit summary presentation by Fred Lantz, Partner in Charge, Government Services, Sikich LLP.

Staff Analysis

Pages 1 - 3 Independent Auditor's Report: Less than 3/10 of 1% of all government agencies nationwide and only 1 out of 20 in the State of Illinois receive a "clean" unqualified opinion. The Village of Huntley is one of these agencies. The auditor's opinion: Village's financial records are presented fairly in all material respects. The financial position as of December 31, 2019, in governmental and business type activities, each major and aggregate fund, conform with accounting principles generally accepted in the United States of America.

MD&A4: Table 1; The Statement of Net Position mirrors the basic accounting equation, assets = liabilities + equity. Deferred outflows and inflows are noncurrent assets and liabilities and must be presented separately in accordance with GASB Statement No. 68, *Accounting and Financial Reporting for Pensions* GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*.

MD&A5: Table 2; The Change in Net Position compares the revenue and expenses for the current and prior fiscal years Governmental and Business Activities. Governmental Activities reports a \$2,105,328 increase in net position. Business Activities reports a (\$515,039) decrease in net position. This decrease can be attributed to GASB Statement No.83, requiring the measurement of an Asset Retirement Obligation based on the estimate of the current value of outlays expected to be incurred in order to retire certain tangible capital assets at the end of the useful lives of those capital assets was implemented in the current year.

Pages 6 - 7: The Village's cash position remains strong; cash and investments total \$24.1 million dollars; the Village Board governs an operation with assets in excess of \$238 million dollars.

Pages 8 - 9: The Statement of Activities displays the cost of providing services to Village residents. During 2019, the cost totaled \$27 million dollars.

Page 10: Governmental Funds Liabilities plus Fund balances total \$21.5 million dollars. General Fund reserve policy requirements equal 25% of operating expenditures during the prior twelve month period. The General Fund balance assignments are listed below:

Non-spendable – prepaid items	\$ 56,905
Assigned for future capital projects	\$ 1,535,809
Previously Assigned for capital projects	\$ 1,055,159
Assigned for future operations, 25% fund reserve	\$ 3,168,098
<hr/> Total General Fund balance Dec 31	<hr/> \$ 5,815,971

Page 12: Statement of Revenues, Expenditures and Changes in Fund Balances summarizes the resources used during the year. The General Fund reports a Net Change in Fund Balance totaling \$546,900. Removing Transfers included in Other Financing Sources reports the Excess of Revenues over Expenditures as follows:

General Fund Net Change in Fund Balance	\$ 546,900
Transfers in:	\$ (35,000)
Transfers out:	\$ 1,375,000
<hr/> General Fund Excess of Revenues over Expenditures:	<hr/> \$ 1,886,900

Page 16: The Proprietary Funds Statement of Revenues, Expenditures and Changes in Fund Net Position report an operating loss before capital grants and contributions. Removing depreciation, a non-cash transaction updates net income (loss) in both funds.

	Business-Type Activities		
	Water	Sewer	Total
Operating Revenues	\$3,177,074	\$2,477,853	\$5,654,927
Operating Expenses - Less Depreciation	\$2,467,708	\$2,610,919	\$5,078,627
Operating Income/(Loss)	\$709,366	(\$133,066)	\$576,300

The Benefits Fund is an internal service fund reporting employer and employee contributions for health insurance and life benefits. The fund reports an increase in Net Position totaling \$189,106.

Page 18 - 19: The Village of Huntley Police Pension Fund reports a net increase of \$2,168,340, and includes assets totaling \$11.55 million as of December 31, 2019.

Pages 32 - 35: Long term debt instruments reported as of December 31, 2019, are Downtown TIF bond, Sweeper Capital Lease, Insurance payable, Net Pension Liability for IMRF and Police, Other Postemployment benefits, and 2017 Debt certificates issued to fund mandated Wastewater Treatment Plant improvements.

Mr. Lantz also reported that the Village’s CAFR is also very good for the upcoming bond rating.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Westberg noted page 19 and asked what happens with the \$121,092 balance in the Custodial Funds; Mr. Lantz stated that those funds go into the debt reserve.

Trustee Westberg asked if there is a pattern taking place due to Covid-19 with other municipalities; Mr. Lantz reported that everyone is changing fund balances as no one planned for the pandemic or the unrest. Mr. Lantz noted that the Village is in a good position.

There were no other comments or questions.

Mayor Sass stated that the Village Board accepts and place the December 31, 2019, Comprehensive Annual Financial Report (CAFR) on file.

VILLAGE ATTORNEY’S REPORT: None

VILLAGE MANAGER’S REPORT:

Trustee Kanakaris stated that Interim Village Manager Lisa Armour and Staff are doing a good job.

VILLAGE PRESIDENT’S REPORT:

a) Declaration of Local State of Emergency

Mayor Sass reported that pursuant to the authority vested in the office of Village President by the Illinois Municipal Code Section 5/11-1-6, the Illinois Emergency Management Agency Act Section 3305/11 and Ordinance (O)2020-03.19 of the Village of Huntley, Village President Sass declared a local state of emergency on March 17, 2020 after finding that the standards as set forth in Ordinance (O)2020-03.19 had been satisfied. Per the ordinance, the state of emergency shall expire not later than the adjournment of the first regular meeting of the corporate authorities after the state of emergency is declared. The declaration was extended on April 9, 2020, again on April 23, 2020, again on May 14th, and again on May 28. As a result, the current declaration expires as of June 11th.

Staff Analysis

Given the ongoing COVID-19 virus pandemic, the proclamation of disaster issued by Illinois Governor J.B. Pritzker regarding the COVID-19 pandemic, and the resulting threat to the health, safety and general welfare of our residents, the Declaration of Local State of Emergency is hereby extended and shall continue until such time as provided in Ordinance (O)2020-03.19. It is possible that the declaration may be extended again depending upon circumstances.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to extend the Declaration of Local State of Emergency.

MOTION: Trustee Leopold

SECOND: Trustee Westberg

AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg

NAYS: None

ABSENT: None

The motion carried: 6-0-0

UNFINISHED BUSINESS: None

NEW BUSINESS: None

EXECUTIVE SESSION: None

POSSIBLE ACTION ON ANY CLOSED SESSION ITEM: None

ADJOURNMENT:

06.11.20 VB Meeting

There being no further items to discuss, a MOTION was made to adjourn the meeting at 7:40 p.m.

MOTION: Trustee Piwko

SECOND: Trustee Hoeft

The Voice Vote noted all ayes and the motion carried.

Respectfully submitted,

Barbara Read
Recording Secretary